

**BOARD OF LICENSURE OF FORESTERS**  
**MINUTES OF BOARD MEETING**  
**JANUARY 28, 2004**

**BOARD:** Board of Licensure of Foresters

**DATE:** January 28, 2004

**ROOM:** Androscoggin Room

**LOCATION:** Department of Professional & Financial Regulation

**TIME** **TIME CALLED**

**SCHEDULED:** 8:30 A.M. **TO ORDER:** 8:35 A.M. **ADJOURN:** 12:00 P.M.

**CHAIR:** William Ostrofsky

**VICE-CHAIR:** Stephen Holt

**BOARD CLERK:** Susan Greenlaw

**MEMBERS PRESENT:** William Ostrofsky, Stephen Holt, Hon. Sumner A. Jones Jr., Carol Redelsheimer, Rene Noel, Jr. (arrived at 9:30 a.m.)

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Deborah Fales, Board Clerk; Carol Leighton, Administrator; Robert Perkins, Assistant Attorney General

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**CALL TO ORDER**

The meeting was called to order at 8:35 a.m.

**AGENDA MODIFICATIONS**

**OLD BUSINESS**

Action on minutes of November 5, 2003 meeting

Amendments: Page 3 Review and Action on Applications – Donald G. McKay – Add “10 years of out of state experience” to Other Info column; Marie-Helene Bibeau – add “requisite experience was documented” to Other Info column. Also provide a timeline for each application to Board Action column. A motion was made by Stephen Holt and seconded by Sumner Jones to approve the minutes of the November 5, 2003 meeting as amended. Unanimous.

Exam Database/Software Update

William Ostrofsky has made several attempts to contact SAF with no response. The group discussed an interest in utilization of a national examination service. The Board will continue to pursue contacting SAF for more information.

**NEW BUSINESS**

Election of Officers

A motion was made by Stephen Holt and seconded by Carol Redelsheimer to elect William Ostrofsky as Chair for 2004. Unanimous.

A motion was made by Carol Redelsheimer and seconded by William Ostrofsky to elect Sumner Jones as Vice-Chair for 2004. Unanimous.

A motion was made by William Ostrofsky and seconded by Sumner Jones to elect Carol Redelsheimer as Complaint Officer for 2004. Unanimous.

Administrator's Report

Rule Making re: Amendment to Chapter 80 Section 5 – Discussion and Schedule Public Hearing Date: This change speaks specifically to the removal of the age limit portion. The Board will discuss this further at their April 28, 2004 meeting.

Update on Rules Committee Meetings re: Department of Conservation – 12 M.R.S.A. Chapter 805, Sub-Chapter 3-A Forest Practices

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A portion of the Liquidation Harvesting presentation is being given to the Agriculture, Conservation, and Forestry committee today. Carol Leighton plans to attend and will provide the Board with a report.

**Complaint Officer's Report**

Two complaints may be ready for presentation at the next meeting.

**Review and Action on Applications**

<b>APPLICANT</b>	<b>TYPE</b>	<b>HOW QUALIFYING</b>	<b>OTHER INFO.</b>	<b>ACTION</b>
Rusty L. Brann	Intern Forester – 24 months	BS Forestry – UMaine Forester in NH since 3/19/02	Application received 01/09/04	Approved for 24 month internship effective 01/09/04. Motion: Ostrofsky Second: Jones Unanimous. Sponsor – Susan Aygarn
Shawn J. Bugbee	Intern Forester – 24 months	BS Forestry - UMaine	Application completed 11/21/03	Approved for 24 month internship effective 11/21/03. Motion: Noel Second: Holt Unanimous. Sponsor – William G. Brown
Christopher T. Rivers	Forester	BS Resource Mgt- SUNY ESF Forester in MS from 5/22/01 to 12/31/03	Application received 3/31/03 Last reference received 12/22/03	Approved for exam. Motion: Jones Second: Redelsheimer Unanimous.
Richard T. Scott	Forester	BS Forestry – Univ. of Toronto Forester in Nova Scotia effective 6/28/01	Application received 11/08/02 Last reference received 12/24/03	Approved for exam. Motion: Holt Second: Redelsheimer Unanimous.
Thomas R. Trowbridge	Forester	BS Forestry – UMaine Forester in CT since 3/06/97	Application received 10/20/03	Invite to appear before Board at April 28 meeting. Motion: Redelsheimer Second: Ostrofsky Unanimous.
<b>DEGREE CANDIDATES APPLYING FOR LICENSURE UNDER EXTENDED 2002 TRANSITION PROVISIONS</b>				
Aaron R. Carroll	Forester	Board approved 6 months experience; needed 18 months more starting 2/14/02. Sponsor – John Wadsworth	Application received 2/14/02 Previously submitted application was tabled at 8/20 meeting because of lack of acknowledgement from sponsor; that response was received 12/2/03.	Approved for exam. Motion: Ostrofsky Second: Noel Unanimous.
<b>NO CORRESPONDENCE RECEIVED FROM THE FOLLOWING</b>				
Christopher Bickford	Forester	Board approved 12 months experience; needed 12 months	Not currently licensed	Send letter – if he wants to become licensed, he needs to contact the

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		more starting 3/15/02.		Board.
Luc Fortin	Forester	Board approved 18 months experience; needed 6 months more starting 12/11/01.	Currently an Intern Forester (expires 12/31/04)	No action necessary at this time.

**Review and Action on Continuing Education Deferment Requests**

<b>LICENSEE</b>	<b>NATURE</b>	<b>BOARD DECISION</b>	<b>OTHER</b>	<b>ACTION</b>
Charles D. Agnew, Jr.	Illness and death in family; completed 8 hours (Category 1)	Continuing education requirement must be completed by 06/01/03.	Last course completed 5/16/03. Received by Board on 06/09/03. Letter of acknowledgement.	None.
Elbridge G. Cleaves	Unable to attend meetings; completed 2 hours (Category 4)	Continuing education requirement must be completed by 06/01/03.	6-hour course completed 05/08/03. Copy of registration form for pending workshop on 06/12/03 submitted. Participant list submitted 08/19/03. Letter of acknowledgement.	None.
David L. Friedrichs	Health problems; completed 4.5 hours (Category 1), 1 hour (Category 2)	Continuing education requirement must be completed by 06/01/03.	Correspondence received 05/14/03 requesting review of future work assignment and requesting more time to complete CE. Has until 11/01/03 to submit 6.5 hours or detail specific experience while in Afghanistan. Letter of acknowledgement.	Continuing education approved. Motion: Redelsheimer Second: Jones Unanimous.
Ronald A. Soucy	New job position created conflict with Category 1 CE requirement; had completed 15 hours (Category 2)	Continuing education requirement must be completed by 06/01/03.	No response received  Hearing  Completed education; hearing not necessary	None.
Eric Therriault	CE not required in 2000 when he became an Intern Forester; also has changed jobs and moved to another part of Maine.	He is required to completed CE requirement by 12/31/03.	Continuing Education Statement submitted	No action necessary at this time
Kevin Weatherbee	As he is located in Virgin Islands, requesting that he not be required to complete CE.	He is required to completed CE requirement by 12/31/03.	No response received by 12/31/03  License renewed 12/09/03	Initiate a complaint. Motion: Noel Second: Ostrofsky In favor: Holt, Jones, Noel, Ostrofsky Abstained: Redelsheimer

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				Motion carried.
Robert E. Wilcox	US Navy	Consent agreement signed; will contact Board upon discharge - will complete CE at that time.		No action necessary at this time

Review and Action on Continuing Education

NAME OF PROGRAM	SPONSOR	DATES	HOURS APPROVED/CATEGORY	BOARD ACTION
Attracting New Blood into the Forest Industry	New England Regional Council on Forest Engineering	March 8, 2004	3.75 – Category 2	Approved. Motion: Holt Second: Redelsheimer In favor: Holt, Jones, Noel, Redelsheimer Abstained: Ostrofsky Motion carried.
Innovations in Forest Engineering	New England Regional Council on Forest Engineering	March 9, 2004	3.5 – Category 2	
63 <sup>rd</sup> Annual Agricultural Trades Show	Small Woodland Owners Association of Maine	January 14, 2004	5.5 – Category 1	Approved. Motion: Holt Second: Jones In favor: Holt, Jones, Noel, Redelsheimer Abstained: Ostrofsky Motion carried
NESAF Winter Meeting	NESAF	March 22-24, 2004	Same as SAF	Approved. Motion: Redelsheimer Second: Noel In favor: Holt, Jones, Noel, Redelsheimer Abstained: Ostrofsky Motion carried

Correspondence

Next Meeting Scheduled for April 28, 2004

**OTHER BUSINESS**

October 25, 2004 Exam:

Proctor: To be determined  
Grader: Stephen Holt

William Ostrofsky circulated information regarding the Master Loggers Certification Program. Sandy Brawders will be invited to the April 28 meeting for further discussion.

The Board agreed to send a letter to the Governor's Office regarding Board member appointments.

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**ADJOURN**

Being no further board business to discuss, the meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Susan Greenlaw, Board Clerk